Fall Creek Homeowners Association & Community Services Foundation, Inc.
Board of Directors Meeting Minutes
October 13, 2026
Clubhouse Conference Room, 7930 Fall Creek Bend, Humble TX 77396
7:00 p.m. (5:30 p.m. closed executive session)

Board Members Present	Management Present
Mark Hoesel – *Vice President*	Jennifer Dubois – *Sr. Community Manager*
Justin Worthon – *Secretary*	Kamaria Brooks – *Clubhouse Director*
Brian Garza – *Treasurer*	Allison Giessuebel – *Community Manager*

I. CALL TO ORDER: A quorum was established, and the meeting was called to order at 5:30 p.m. At this time, the Board convened into closed executive session.

II. CLOSED EXECUTIVE SESSION

A. ***Homeowner Requests and Hearings:*** The Board held several hearings with homeowners –

- [account # redacted] appealed the ARC denial of their landscape replacement request. The Board advised that it would further consider the appeal and issue a decision following the hearing.
- [account # redacted] appealed the ARC denial of their driveway extension request. The Board advised that it would further consider the appeal and issue a decision following the hearing.
- [account # redacted] appealed the denial of both their exterior paint and patio ARC requests. The Board declined to overturn the denial of the exterior paint request as the guidelines specifically prohibit black paint for garage doors. Regarding the patio request, the Board advised that it would further consider the appeal and issue a decision following the hearing.
- [account # redacted] appealed the ARC denial of their fence relocation request. The Board unanimously approved overturning the denial due to the unique layout of the home on this particular lot.
- [account # redacted] appealed the ARC denial of their pergola request. The Board unanimously approved overturning the denial based on the configuration of the backyard, which limits placement options for the pergola.

B. ***Legal:*** The Board received the most recent legal status report. The Board reviewed an extended payment plan request (account # redacted) and authorized an 18 month term.

C. ***Aging Report and Collections:*** The Board received the latest aging report of past due balances prior to the meeting. No action taken.

D. ***Deed Restriction Violations and Summary Report:*** The Board received the current violation summary report. No action taken.

Executive session concluded at 7:10 p.m.

With a quorum still present, the Board entered open session at 7:10 p.m.

III. OPEN SESSION

A. ***Homeowner Forum:*** Ten (10) homeowners were present over the course of the meeting. Jonathan Haskin, owner of Buy Local LLC, provided a brief update on the weekly Farmer's Market, including attendance rates. Tennis Coach Brady Mazzola discussed the "Serve Challenge" fundraising event scheduled for November 7th and requested assistance advertising the event on the Association's LED board. He also reported issues with the nets and power at Court #3. Due to a scheduling conflict with the community garage sale, Management

will contact Fall Creek Elementary regarding use of its parking lot for the garage sale so the Clubhouse/tennis parking lot can be utilized for the fundraising event.

B. ***Approval of Meeting Minutes:*** The Board approved the minutes for the September 8th 2026, Board Meeting as presented.

C. Board Discussion and Consideration

1. **Election of Board Treasurer:** The Board unanimously elected Brian Garza to the position of Board Treasurer.
2. **Brick Perimeter Fence Repair(s):** The Board unanimously approved quote #RQ-26-023 from FenceCrete in the amount of $16,100 to repair a brick fence on Caroline Ridge, with the expense to be paid from Fairway Crossing's reserve fund.
3. **CPA Selection for Tax Preparation & Audit:** The Association's current CPA firm, Armstrong, Vaughan & Associates, announced that it will no longer service HOAs and referred the Association to Newman CPAs. Management presented Newman's engagement letters for both the Association and Foundation, along with information on seven other CPA firms for consideration. The Board unanimously approved engaging Newman CPAs for tax and audit services, contingent upon final review and no objections from Board President Jennifer Grillo. Management will contact Jennifer to confirm.
4. **Tennis Coach Agreements:** This item was tabled.
5. **Architectural Review Committee:** The Board and Management discussed concerns regarding ongoing participation by current ARC members. Following multiple attempts to improve participation and contact members, the Board unanimously approved removing Desmond Trotter, Viola Douglas, and Will Spencer, declaring their positions vacant, and reducing the committee size from five to three members. Management has requested guidance from the Association's attorney regarding the possibility of hiring a service to perform ARC duties and is awaiting a response. Management will also solicit volunteers to serve on the committee.
6. **Conveyance of Partial Restricted Reserve Tract (Fall Creek Sec. 21, Res. A):** A homeowner in Fairway Crossing requested that the Association convey the land behind their property, over which they currently hold an easement. The Board unanimously approved the conveyance of a portion of Restricted Reserve A, Block 1, Section 21, to the owner of Lot 27, Block 1, Section 21.

D. Reports

1. **Resale Statistics:** There were 11 home sales in the month of September.
2. **Harris County Sheriff's Office (HCSO) Patrol Statistics:** Mark Hoesel and Sgt. Ashworth provided a summary of patrol activity for September 2026.
3. **Special Projects & Maintenance:** DTS Engineering is scheduled to inspect the slide tower on October 15th. Pace Protections is expected to provide a timeline for the access and camera system transition shortly. Management plans to present bids for the proposed concrete perimeter fence replacement at the November Board meeting.
4. **Events**: Mark Hoesel provided a brief recap of National Night Out. Management reported that candidate submissions for the 2026 Board election are due October 21st. The event survey remains open through October 30th and has received 57 responses to date. The fall garage sale was rescheduled from November 14th to November 7th to avoid a conflict with Fall Creek Elementary's Cardinal County Fair.
5. **Financials:** The Board received the most recent financial report, ending August 31, 2026. The Association has collected 97% of assessments. Management proposed opening an additional account at a another bank to help maintain Association funds within insured limits and will research available options.

A. Announcement of Actions Between Meetings & Executive Session Summary: There were no homeowners present at this time. Actions taken in executive session or between meetings are summarized in these minutes.

IV. ADJOURNMENT: With no further business, the meeting adjourned at 8:27 p.m.